

**REGIONAL CENTER FOR CHANGE
REGIONAL SAFE SCHOOL PROGRAM**

STUDENT REFERRAL FORM

Referring School Information:

Name of School: _____ Date: _____
Name of Principal: _____ Telephone: _____
Contact Person: _____

Student Information:

Name: _____ Telephone: _____
Address: _____
Age: ____ Date of Birth: _____ Male/Female: ____ Current Grade: _____
Parents' Names: _____

Is the student currently on probation? ____ YES ____ NO

Probation Officer: _____

Medical Concerns:

Eligibility Criteria (check those that apply and explain when asked to):

Suspended at least twice for a period of 4-10 days for gross misconduct that disrupts the educational atmosphere.

1. Using, possessing, distributing, purchasing, or selling alcoholic beverages.
SUSPENSION? Yes No
of days _____ # of suspensions _____

2. Using, possessing, distributing, purchasing, or selling of illegal drugs or controlled substances, look-alike drugs and drug paraphernalia.
SUSPENSION? Yes No
of days _____ # of suspensions _____

3. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct which results in suspension and/or expulsion.
SUSPENSION? Yes No
of days _____ # of suspensions _____

4. Being verbally confrontative or abusive to staff members.
SUSPENSION? Yes No
of days _____ # of suspensions _____

5. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
 SUSPENSION? Yes No
 # of days _____ # of suspensions _____
6. Causing or attempting to cause damage to , or stealing or attempting to steal, school property or another person's personal property.
 SUSPENSION? Yes No
 # of days _____ # of suspensions _____
7. Involvement in gangs or gang-related activities, including the display of gang symbols or paraphernalia.
 SUSPENSION? Yes No
 # of days _____ # of suspensions _____
8. Engaging in any activity that constitutes an interference with school purposes or an educational function or any disruptive activity.
 Explain _____

 SUSPENSION? Yes No
 # of days _____ # of suspensions _____

- Eligible for disciplinary reassignment pursuant to violation of school district "zero tolerance" policies.
 Explain _____

- Involved in misconduct that can be demonstrated as serious, repetitive and/or cumulative, which has been previously addressed through out- of- school suspension at least once by the local school district.
 Explain _____

- Youth returning from juvenile correction facilities.
 Explain _____

Truancy is not a qualifying eligibility criteria for the program.

<p>Does this student have a current IEP? _____ Yes _____ No</p> <p>Has this student had an IEP in the past 24 months? _____ Yes _____ No</p> <p>Eligibility: _____ #of minutes: _____</p> <p>Related services: _____</p>

Current Grades:

Reading _____	Science _____
Math _____	P.E. _____
English _____	Other _____
Social Studies _____	# of Credits Earned _____
	(if applicable)

Previous Grade Retention:

___ **No** ___ **Yes; grade(s) Retained:** _____

Attendance:

Number of absences during current school year: _____

Number of suspensions during current school year: _____

Number of days: _____

Interventions:

List specific services that the student has received (i.e. social work, counseling, psychologist, resource room, etc.) to address the behavior of concern:

Is there a record of outside agency involvement?

Complete attached checklist.

Current Status of Student:

Additional Information/Comments:

Signature of Building Principal Date

INTERVENTIONS

In dealing with this child, what attempts have been made, or are being made, during the current calendar year to modify the curriculum to meet his/her needs? Check the ones that apply.

ASSIGNMENT/PROGRAMS

- Have student repeat directions
- Directions written down for student
- Minimize written assignments
- Additional time to complete assignment
- Shortened assignments
- Pre-read assignments
- Assignment notebook
- Oral vs. written answers allowed
- Tests read to student
- True/False or multi-choice format
- Essay tests
- Adapted texts/material

- Highlighted texts
- Outline or study guide
- Emphasis on visual (show how, etc.)
- Multi-sensory techniques used
- Graph paper to structure paper work
- Repetitive drill (repeated practice)
- Spelling errors allowed
- Shortened or amended spelling list
- Change in reading program

ROUTINE

- Schedule changed
- Preferential seating
- Private work area
- Use of a timer

PARENT COMMUNICATION

- Daily report (notebook or card)
- Regular parent contacts
- Parental conferences (indicate number)

BEHAVIOR/MOTIVATION

- Positive verbal reinforcement
- Anecdotal record of behavior
- Working rewards or incentives
- Charting of behavior
- Time out for misbehavior
- Contracts (behavior or grades)
- Self-monitoring of behavior
- Staying in to complete work
- In school suspensions (indicate #)
- Out of school suspensions (indicate #)

ASSISTANCE IN SCHOOL SETTING

- Speech
- Chapter 1 Math
- Peer tutoring
- Frequent monitoring of independent work
- Reading Specialist
- Sent to Principal
- Conference with school personnel
- Individual instruction
- Chapter 1 Reading
- Extra time with teacher

OTHER

- Grade retention
- Alternative grading procedures
- Summer School
- Class or program change
- Tutoring outside school
- Parental help at home
- Building transfer
- Other (see back side)

On the back of this page, describe the outcome of the interventions you have checked. Be specific regarding the length of the intervention, any modifications you made and the change in performance.